



## Online Safety CPD

Online safety updates for staff working in schools and colleges



It is a statutory requirement that schools provide safeguarding training to their staff once a year as a minimum.

The OSA 'Online Safety for School Staff Updates' is a condensed course which should only be completed by staff who previously completed the full course. If you have not done so, please visit

<https://www.onlinesafetyalliance.org/staff-cpd/>



## 1. Getting started:

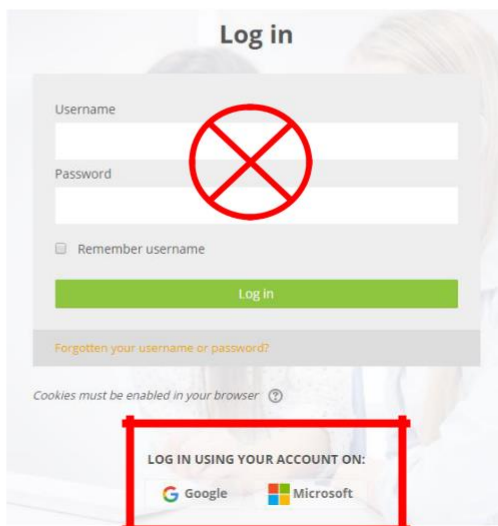
Please visit [www.onlinesafetyalliance.org](http://www.onlinesafetyalliance.org) and select the green 'Certificate Log In' button on the home page:



## 2. Logging in

Please select the option to log in using a Microsoft or Google account. Most school emails function as at least one of these options. Make sure you use the Microsoft / Google buttons at the bottom; don't enter details into the username and password boxes.

If you don't have a Microsoft or Google account, please click Google and you will be given the option to make an account.



### 3. Accessing the CPD course

Once logged in, please select 'Available courses' from the top navigation bar and then select the 2023-24 courses from the drop-down box. Click the orange button to enter the course: Online Safety Staff Updates 2023-24:



#### Online Safety Staff Updates 2023-24

This shortened 'updates' course is just for those who undertook the OSA's full online safety CPD in the 2022-23 academic year. Learn what has changed with regard to online safety in education since your previous training.

[Click to enter this course](#)

You will then need to enter an enrolment key. Please enter the enrolment key:

**2578207**

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### 4. Please watch the introductory video

Once logged into the course, please follow the link to the short introductory video. This will explain how to successfully navigate your way through the modules.

### 5. Undertaking units

The course is divided into five units. Each unit consists of presentations and ends with an on-screen assessment. Please read through each of the presentations carefully and complete all interactive and reflection activities.

The Certificate of Completion is not included in the Freemium course, but can be added once the course is completed.

